

Harris County

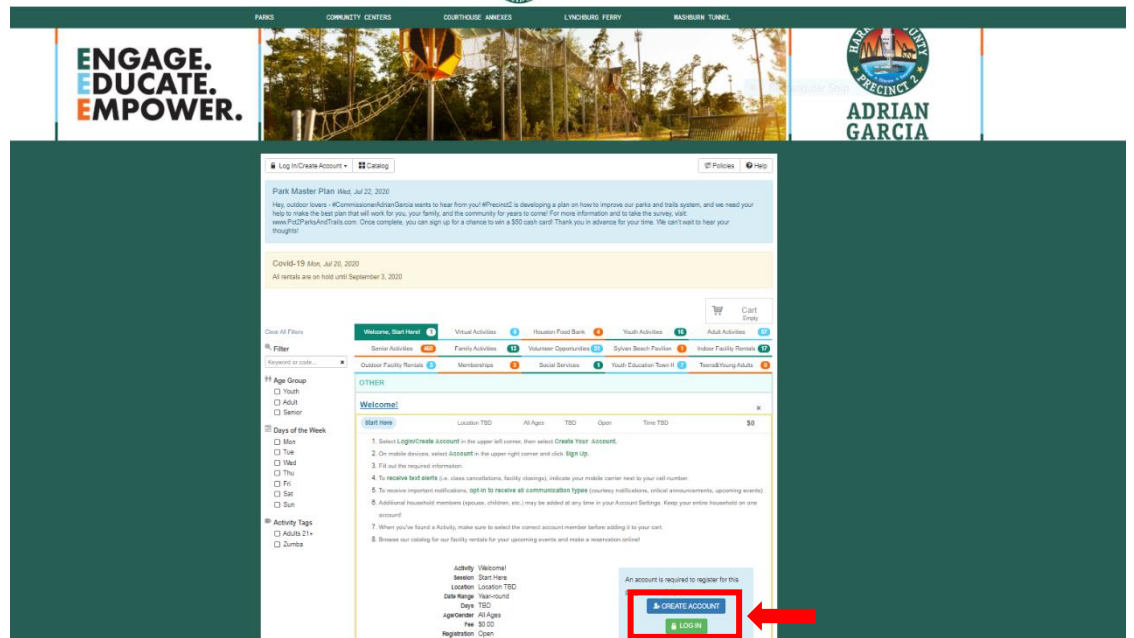
Precinct 2

How to Create A New Account

If you have any questions or concerns, please feel free to contact us

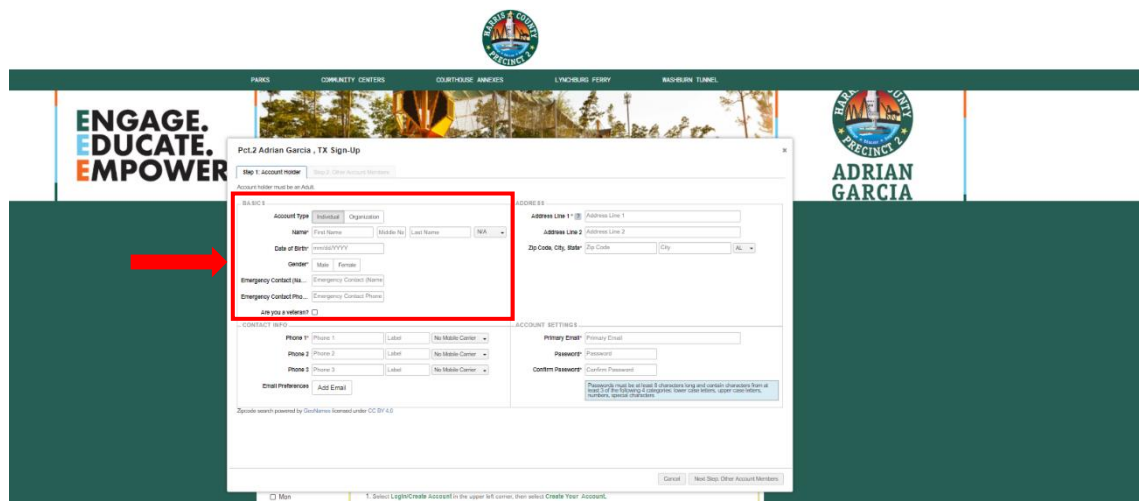
Step 1

Click on Create Account



Step 2

Fill out the basic section for the account holder. This should be an adult.



Step 3

The account holder's cell phone should be listed as Phone 1. Please include the mobile carrier to ensure you receive important text alerts, such as new programs.

The screenshot shows the 'Pct2 Adrian Garcia, TX Sign-Up' form, Step 1: Account Holder. The form is divided into several sections: 'BASIC', 'ADDRESS', 'CONTACT INFO', and 'ACCOUNT SETTINGS'. The 'CONTACT INFO' section contains fields for 'Phone 1', 'Phone 2', and 'Phone 3'. A red box highlights the 'Phone 1' field, and a red arrow points to it. The 'ACCOUNT SETTINGS' section includes fields for 'Primary Email', 'Password', and 'Confirm Password'. The form also includes a 'Cancel' button and a 'Next Step: Other Account Members' button.

Step 4

Click on Add Email.

The screenshot shows the 'Pct2 Adrian Garcia, TX Sign-Up' form, Step 1: Account Holder. The 'CONTACT INFO' section is visible, and a red box highlights the 'Email Preferences' section. A red arrow points to the 'Add Email' button. The 'ACCOUNT SETTINGS' section is also visible, showing fields for 'Primary Email', 'Password', and 'Confirm Password'. The form includes a 'Cancel' button and a 'Next Step: Other Account Members' button.

Step 5

Enter the best email address for the account holder and select the email notifications you would like to receive from the drop down menu.

The screenshot shows the 'Pct2 Adrian Garcia, TX Sign-Up' form, Step 1: Account Holder. The 'Email Preferences' section is highlighted with a red box, and a red arrow points to the 'Communication Type' dropdown menu. The dropdown menu is open, showing options for 'Courtesy Notices', 'Critical Announcements', and 'Upcoming Events'. The 'ACCOUNT SETTINGS' section is also visible, showing fields for 'Primary Email', 'Password', and 'Confirm Password'. The form includes a 'Cancel' button and a 'Save & Done' button.

Step 6

Enter the address for the account holder. The system may autofill your City, please be sure to verify.

The screenshot shows the 'Pct.2 Adrian Garcia, TX Sign-Up' form, Step 1: Account Holder. The 'ADDRESS' section is highlighted with a red box and a red arrow pointing to it. The form includes fields for Account Type, Name, Date of Birth, Gender, Emergency Contact, Contact Info, and Account Settings.

Step 7

The primary email and password you enter here will be your log in information. Keep it somewhere safe.

The screenshot shows the 'Pct.2 Adrian Garcia, TX Sign-Up' form, Step 1: Account Holder. The 'ACCOUNT SETTINGS' section is highlighted with a red box and a red arrow pointing to it. The form includes fields for Primary Email, Password, and Confirm Password.

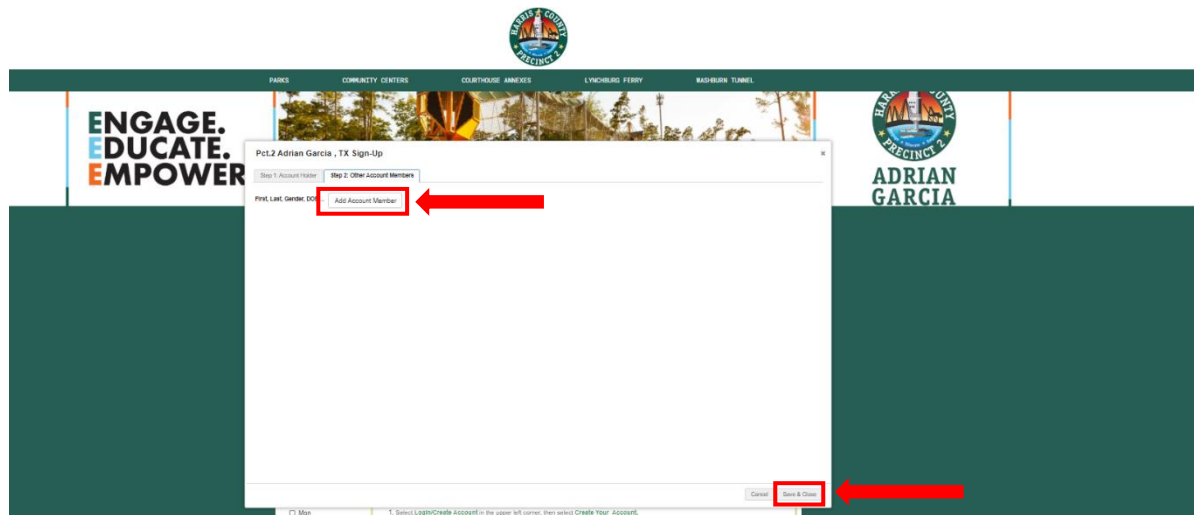
Step 8

Verify all information entered is correct. Click on Next Step: Other Account Members

The screenshot shows the 'Pct.2 Adrian Garcia, TX Sign-Up' form, Step 1: Account Holder. The 'Next Step: Other Account Members' button is highlighted with a red box and a red arrow pointing to it. The form includes fields for Account Type, Name, Date of Birth, Gender, Emergency Contact, Contact Info, and Account Settings.

Step 9

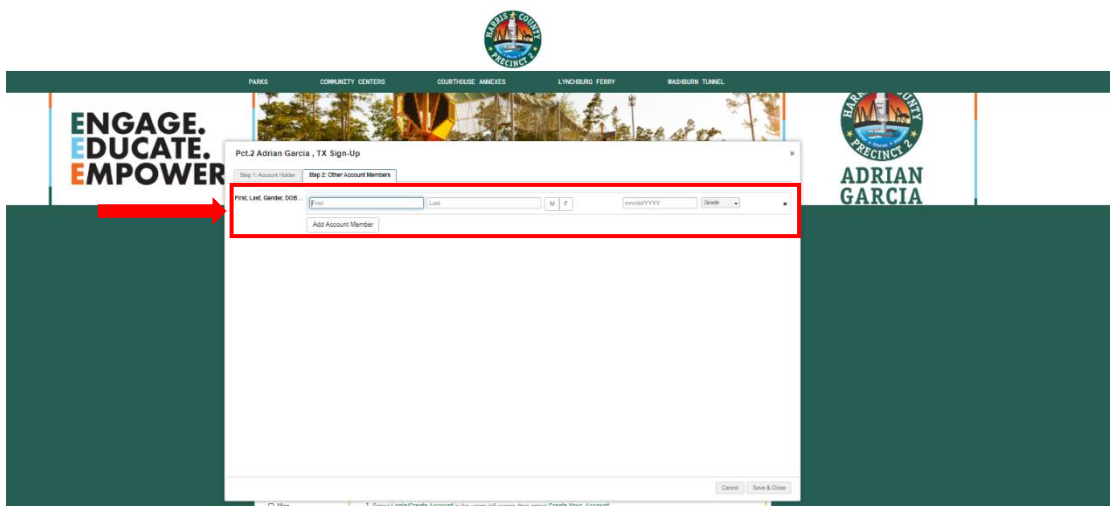
If you will be adding additional members to your account who reside in the same



household, you may click on Add Account Member and proceed to step #8. If not, click Save and Close and proceed to step #10.

Step 12

Enter the information requested to add family members to your account.



For additional members, click on Add Account Member and enter the same information requested.

Step 13

Verify all information entered is correct. Once confirmed, click Save & Close.

